



# Proposal Review

Form  
PropRev  
(12/2009)  
(RTI)

Complete the yellow areas.

Project Number:

Research Agency(s):

Proposed Tasks	Rating	Weight	Score
<b>Grasp: Rate the proposal on its understanding of the issue</b> a. Is the intent and significance of each objective understood? b. Are all the Project Statement's objectives addressed?		3	0
<b>Focus: Rate the tasks on how suitable they are for the project objectives</b> a. Are the scientific and practical concerns that shape the research methodology clear? b. Do the proposed tasks effectively address all the project's objectives? c. Is each task properly focused?		3	0
<b>Clarity: Rate the tasks on clarity and level of detail</b> a. Is the scope and intent of each task clear? b. Is the wording concise while still providing sufficient detail?		3	0
<b>Innovation: Rate the research approach on its innovativeness</b> a) Does the work plan demonstrate a new way of looking at the issue or problem? b) Are the work tasks likely to expand the current state of knowledge on the issue or problem?		1	0
<b>Products: Rate the work plan on how it addresses the required product(s)</b> a. Do the proposed products meet the minimum requirements of the Project Statement? b. If a product is to be demonstrated or tested, or otherwise needs TxDOT review to be effectively finalized, will this be done early enough to incorporate the results before the project terminates?		2	0
<b>Success: Rate proposal on likelihood of achieving implementable results</b> a. Based on the above, will the researchers be able to achieve the goals of the project? b. Will the project's tasks deliver practical and implementable results?		2	0
<b>Research Team</b>			
<b>Qualifications: Rate the team on their qualifications for the proposed work</b> a. Is the research team's background and experience recent and relevant to the project? b. Is the team size appropriate for the work to be done? c. Does the team have on hand the facilities, equipment and materials needed for the project? If not, does the proposal clearly identify the process for acquiring the facilities, equipment and materials for the work?		2	0
<b>Effort: Rate the level of effort allocated by the primary researchers</b> Is the level of effort by the primary researchers sufficient for success?		1	0
<b>Proposed Schedule</b>			
<b>Duration: Rate whether the time allocated per task is reasonable</b> a. Is the time shown appropriate for each task? (Schedule of Research Activities) b. Is the time allocated for any task dependent on the success of a preceding task(s)? If so, does the proposal ensure the task will be completed on time?		1	0
<b>Plan: Rate the organization and sequencing of the work plan</b> a. Are the critical paths identified? b. Are the tasks logically sequenced? c. Is it clear that the project will be well managed? Does the overall schedule show a clear likelihood of project success?		1	0
<b>Proposed Budget</b>			
<b>Estimate: Rate whether the budget is reasonable.</b> a. Is the estimated budget for each task reasonable? (Schedule of Research Activities) b. Are the project's facility, equipment and materials needs fully budgeted? c. If the budget relies upon specific TxDOT or other outside support for success, is that support reasonably likely to be available?		1	0
<b>*Rating: Excellent = 5; Very Good = 4; Good = 3; Fair = 2; Poor = 1; Unacceptable = 0</b>		<b>Total</b>	<b>20</b>
		<b>0</b>	<b>0</b>

If completing manually, multiply each rating by weight and enter under score. Add scores. Maximum is 100.

**Note:**Your comments will be sent to the university, as direct feedback to help improve future proposals.

**Strengths: What did you like best in the proposal?**  
(enter comments here, cell will expand as you type,  
Press Alt-enter for new line of text)

**Aspects that Could be Improved: What was unclear, missing or confusing?**  
(enter comments here, cell will expand as you type,  
Press Alt-enter for new line of text)

Reviewer:

Date: